

ANNUAL REPORT REQUIREMENT FOR NON-CREDIT CO-OPS

(Pursuant to Section 34(1A) of the Co-operative Societies Act)

The following sets out the minimum information to be disclosed in an annual report and is applicable to annual reports issued from 1 July 2019. While the AR requirement sets out the minimum information to be disclosed to members, co-ops are encouraged to disclose more information as they deem fit.

The annual report (AR) for a non-credit co-op shall include:

- Minutes of previous Annual General Meeting [and Extraordinary General Meeting, if applicable] in the AR, or if the minutes are not part of AR, they must be available to members along with the AR.
- Committee of Management – Composition
- Sub-committees (if any) – Composition
- No. of Members
- Key activities and developments for past financial year
 - Include update of matters outstanding from last AGM and EGM (if any)
- Financial Matters for past financial year
 - Financial position, year-to-year performance and highlights

Issued by : Registry of Co-operative Societies

Date : 8 April 2019